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6th January 2023

Dear parents/carers,

Welcome Back!

Welcome back to a New Year and a new term. I hope you were able to have an enjoyable Christmas with your loved ones and family. We have welcomed the children back this week and they have been excited to find out about their new learning for the term.

Mrs Heard will be away from school for the next few weeks. While she is not able to be in school, her class commitments are being covered by existing staff for PE/Sport and Early Years support teaching. I feel sure you will join with us to wish her well, and a speedy recovery.

We are pleased to welcome our new School Business Officer Mrs Challacombe to the Federation admin team. She will be working across both schools.

Absence & Lateness:

Please contact the school as soon as possible, **by telephone**, preferably before 9.15am.

If no one is available to answer the phone then please leave a message. **Please do not use email for reporting absences.**

Gates close at 9am your child should be in school by this time. Please ring each day your child is absent or is going to be late.

2023 Admissions

Children born between 01/09/2018 and 31/08/2019 are entitled to start full time Primary Education in September 2023.

[The application facility](#) opened on 15th November 2022 and closes at midnight on 15th January 2023. It is important that parents apply before the closing date. [Please apply online via the portal.](#)

Parentapps

We are aware of an issue for some phones in the payments section of the new 'Parentapp'. The app's support team are investigating it but if you are experiencing problems please try uninstalling and reinstalling the apps, if this doesn't work then please use the separate 'Teachers2Parents' app for bookings and payments until the problem is sorted.

Clubs

This half term Miss Weeks is running GONoodle Club (which involves dancing) on a Wednesday after school. This club has limited places and is available for Yr1-6 and will commence on Wednesday 11th January until 4.15pm.

Miss Andrew is running Explore & Play club on a Thursday and this will commence on Thursday 12th January until 4.15pm. This club also has limited places and is available for Reception-Yr3.

Please use the School Money app to book your child's place in either club. This will open later today.

The bookings will be first come, first served and once the clubs are full the bookings will close. You will receive notification by the end of Tuesday if your child has a place in the clubs.

If you are able to offer to run an after-school club in the future, then please get in contact.

Early Bird Club

Please ensure you book your child in advance into Early Bird Club. Children are arriving at Early book club without a booking. We need to know who we are expecting at the club so that we have the correct staffing ratio on site to keep the children safe.

Please note we require Early Bird payments to be made within a fortnightly period.

If your child is off school after you have booked a lunch or early bird club place then their lunch/club place will be cancelled. This may not happen immediately but money will be credited onto your account or you can request a refund (please email in to request refunds).

Dates

Monday 13th - Friday 17th February - Half term

Friday 31st March - Last day of term

Monday 17th April - First day of term

Monday 1st May - Bank holiday

Monday 8th May - Bank holiday for the coronation of King Charles III

Monday 29th - Friday 2nd June - Half Term

Monday 5th June – Non pupil day

Tuesday 6th June – Non pupil day

Friday 21st July - Last day of term