



## Parent Forum Meeting Thursday 7<sup>th</sup> December 9.10am - 10.10am

Attendees (highlighted)

Donna Clark (SENDCo)

Ruth Gilbert (vice chair of governors)

**Class 1:** Kirsty Gravett and Clark Bonfield

**Class 2:** Amanda Coles and Rob/Karen Bogh Wallis

**Class 3:** Fiona Elliot and Kana Webster

**Apologies:** Kirsty Gravett

**Agenda:**

- **Sports Clubs**

For information: already on offer during the day – football, netball, dodgeball, multi skills, athletics, cricket throughout the year run by CH during lunchtimes. Also, active involvement in intra school events. We also have School Sports Platinum award.

Parent Forum wondered if any parents would be able to provide a club on a voluntary basis, committing to a weekly club for sports based on the astro? Amanda Coles would be able to possibly get the astro. First step agreed to be asking for parents to commit to supporting this and establishing if we have parent volunteers (SR to action, putting it in the school newsletter please) and then we will be able to see what skills are on offer. Next steps to check liability insurances if needed, Muga availability etc.

This will be added to the newsletter of 19/1/24

- **Car Park**

What are the issues?

Overcrowding near the gate stopping the flow of traffic into the car park as parents drop at the gate. Concerns re safety of children walking in car park. Could parents be reminded about keeping the traffic flowing and parking in the car park and walking your children down or watching them walk down if they are older.

Note to be added to newsletter 19/1/24. We have limited control as it is not our car park. All we can do is advise.

Re-issuing a previously used map to show guidelines for accessing the car park safely for all the children.  
Informing new parents of the guidelines. (Admin to action) Reminding parents that the car park is owned by the Parish Council and that they kindly allow us to use it. It is not only for school use and can be busy on market days or when the community is using the village hall. This is out of the school's control, but we must be mindful of other users and keeping our children as safe as possible.

- **Handwashing**

Concerns

Are the upper school washing their hands? Hand hygiene dropped post covid.

Suggestions

Assembly on hand hygiene and teachers encouraging good practice. Check that the children have ease of use for soap dispenser/taps

Discussed in assemblies and classes. Signs up.

- **Parent forum/general suggestions box**

Any ideas regarding who manages it, what is shared in it and where the suggestions go.

Email not being used, could this be a suggestion box. Parents can remain anonymous if they want to.

Parent forum members can check prior to their independent meeting and then decide on when to raise it with SLT

A suggestion box can be placed in the reception area but we will need to consider how this is presented to parents, examples/suggestions of things that may go in and what must be discussed in person (ie. Not appropriate for a suggestions box). Also a place for positive feedback? There is also the idea of a 'you said, we listened' board/part of the website, which we can discuss at the next meeting. This was raised at governors and felt to be a positive step forwards in parent communication.

- **Teacher absence**

What are the queries around this?

Are TAs covering when teachers are out of class?

DC explained that we have 3 level 5 TAs who are able to cover classes. General TAs can be left to supervise if required but they do not cover classes. Teachers plan but Level 5 cover supervisors may follow plans.

Question about Mrs Symons covering 2 classes from K B-W. DC explained that she is still in ratio for children as there are few children between the 2 classes. Early Years practitioner is also working to support as well as a TA. And children and staff are able to flow through the two rooms.

Swimming success added to the last newsletter of the Autumn term.

Karen and Ruth will send a paragraph to SR for inclusion in the newsletter. DC has added info. re the car park to this document.