



Parent Forum Minutes 23.5.23

Apologies: Hayley, Kana, Claire

In attendance: SRushworth, MSmallwood, Clark Bonfield, Kirsty Gravett, Amanda Coles, Rob Wallis and Fiona Elliott

Review actions from last meeting:

GDPR, personal emails cannot be used to communicate between/within school but parents can choose to share each others.

How best to share emails with parents?

Kirsty is admin for a facebook group, this allows some parents to comment, however, not all parents use face book therefore encouraging the use of the families email would also need to be an option. The school website can be utilised as a way of sharing information (for example minutes of meeting, parent forum rep information)

MS explained that if using facebook for school a member of staff should also be admin - SR to action

The forum feel it would be good to work more strategically and to plan the meetings in advance, they would also like to add to create the agenda and have time to meet before the meeting with school staff in order to be able to work more efficiently and effectively.

The next meeting date should always be on the meeting agenda

Will the same parents make up the forum for the next academic year?

It was agreed that they would because the group is still in the early stages, however, they would like to move up a year group and invite new members from the Nursery/reception cohort

Newsletter to remind parents about how to engage with the forum

Ongoing issues?

Parents appear to have received emails at the weekend and some have had the same on twice

Action: SR to remind staff not to do this

Admin staff to consider further streamlining outgoing emails

Last minute Early bird bookings?

Bookings for dinners and or childcare beyond the deadline...MS recommends that parents discuss their personal problems around this with the admin staff who will be happy to find a solution to help.

Polo shirt to be added to options on the school threads page along with cardigans, fleeces, book bags, PE hoodies, PE bags and school caps Action: SR

Children arriving late, a reminder to staff on the gate that the parent is responsible and the child must not be made to feel uncomfortable – good manners - however, persistent lateness must be recorded and addressed.

Questions brought forward

The cost and flexibility of the revised wrap around child care service:

MS explained that in contrast to the informal arrangements that had been in place the child care provision is subject to statutory requirements and scrutiny from Ofsted as with any childcare service. The school has to submit a financial plan that demonstrates that the general school budget is not subsidising the costs of running care that sits outside of the school day.

Two members of staff are required at all times to ensure safety and so this has to be covered by the costs. There are admin hours also required to manage payments and bookings plus costs of food and activities provided during the paid child care.

We realise this is more costly than what was in place but this meets the statutory requirements and we have set the cost as low as is possible.

Action: Offer a drop in/coffee morning session early next half term for parents who might seek financial support with childcare in order to sign post and consider options for them. To be attended by two forum reps and a governor/ Provide links to support on the website

How soon can we see new menus so that we can order in advance? Can we have a reminder that the new menu is on the system?

Action: MS/TK

More notice for parent workshops/meetings etc

Teachers are being reminded to plan ahead as much as possible and to give parents plenty of notice for different events – this is an action for the HoS next term

Home Learning – can teachers be reminded that parents are responsible for making sure the children complete homework? Comment from forum that teachers haven't put any pressure on children to complete which has helped

School improvement journey – How far have we come and where are we going?

The forum were asked to give examples of where they have seen a change in learning/progress for their children:

- Introduction of peripatetic music teachers – more instruments coming soon (specific to suitable age for instrument)
- Re introduction of school trips – all year groups will have benefitted by the end of the year
- Introduction of mymaths and TT rockstars for home-learning and the introduction of choices for project based tasks
- Special Educational Needs support and pastoral care for the whole family
- Emotional wellbeing support for children from the class teachers and wider school Thrive approach
- Langtree points - group reward system
- Re introduction of sports events in and outer school
- The buzz of learning in classes

Action: consider the quality of education judgements in the ofsted criteria at the next meeting

Invite members of staff and governors to future meetings

Plan a drop in session for parents at each meeting