



Executive Head Teacher
Melanie Smallwood
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Two Rivers Federation

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Tuesday 6th September

Dear parent/carers,

Welcome back to the new school year, the children have come back to school looking very smart and ready to learn!

Today, your child will bring home forms we require you to complete annually for us to keep our records up to date. Please complete and return to the office by Friday 9th September. We require one for each child.

We are auditing the use of Class Dojo and how best to streamline communication between parents to school and vice versa. We will keep you updated once a decision has been made.

A families email account has been created and is in use, thank you to those who have started to use this account already. If you need to pass a quick message on to a class teacher then please either call into the class when you drop your child off in the morning or send an email into families@langtree.devon.sch.uk and this will be passed onto the relevant member of staff, this account will be checked daily. If a reply is needed then the staff member will reply within 5 working days.

We will also put any updates and all newsletters on the [school website](#).

Please find below a reminder from the newsletter at the end of last term. The meet and greet sessions will give you an opportunity to ask further questions as well as meeting the staff.

September

Teachers will be holding their welcome meetings in the first week back in September.

Please see below for their dates and times:

Class F: Miss Batstone/Miss Andrew - Wednesday 7th September 2.30pm

Class 1: Mrs L Mitchell/Miss Rushworth - Wednesday 7th September 3.30pm

Class 2: Miss Bennett -Thursday 8th September 3.30pm

Class 3: Miss Dimmock - Thursday 8th September 4.00pm

We appreciate your patience while we make these adjustments in order to make communication work well for school and home.

Kind regards,

Mrs Smallwood
Executive Head Teacher